



LEPHALALE MUNICIPALITY

Lephalale is one of the fastest growing town in Limpopo due to the presence of natural coal reserves, huge industrial expansion projects initiated by mainly coal mining processing and electricity generation. Dynamic persons who wish to take the leading role in the development and exposure of the Lephalale Municipality are hereby invited to apply for the challenging positions of:

1. POSITION: Temporary 3 X Artisan Assistant: L13 (3 months)

(Infrastructure Services: Water Division)

Commencing salary: R 11 219p/m

Requirements: ★ Grade 10 or relevant equivalent qualification. A valid Code B Driver's license. Ability to read and write. Experience within the Municipal environment will be an added advantage.

KPA's Inter alia: ★ Repairing, replacement and installation of meters, geysers and valves. Digging of trenches. Repaired, laying and connection of pipes.

2. POSITION: Temporary 3X Labourer: L14A - 14(3 months)

(Infrastructure Services: Public Works Division)

Commencing salary: R 10 448 p/m

Requirements: ★ Ability to write and read. Mental and physical fitness.

KPA's Inter alia: ★ Provide brick laying and painting functions. Provide carpentry assistant to the Carpenter. Maintenance of storm water and drainage system. Patching of potholes. Maintenance of buildings.

3. POSITION: Temporary 1 X Waste Information Clerk L8(3 months)

(Social Service: Waste Division)

Commencing salary: R 18 611 p/m

Requirements: ★ Grade 12 plus MS Office 2007 (Word, PowerPoint, Excel and outlook), Certificate in integrated waste management. Two (2) years' experience in operating a weighbridge or waste information system. Knowledge of national waste information strategy. Ability to communicate in English and report writing skills. Operators' certificate for weighbridge will be an added advantage.

KPA's Inter alia: ★ Operate weighbridge in the landfill site by weighing the incoming and outgoing vehicles. Prepare monthly report. Liaise with LEDET and DEA reporting on the tonnages of waste disposed, collected and recycled. Implementation of the municipal, provincial and national waste information strategy.

4. POSITION: Temporary 1x Machine Operator: L14 (3 months)

(Social Services: Parks Division)

Commencing salary: R 10 711 p/m

Requirements: ★ Ability to read and write. Mental and physical fitness. Ability to work under pressure.

KPA's Inter alia: ★ Cutting of grass at parks, open spaces, cemetery and municipal buildings. Spraying of pesticides, herbicides onto grass at parks, open spaces, cemetery and municipal buildings. Ensure safe keeping and maintenance of machinery and equipment

5. POSITION: Temporary 1 X Grader Operator: L10 (3 months)
(Infrastructure Services: Public Works Division)

Commencing Salary: R 14 490p/m

Requirements: ★Grader Operator Certificate. Code EC1 driver's license with PDP. Minimum of three (3) years experience as a Grader Operator.

KPA's Inter alia: Maintenance of road shoulders. Blading of gravel roads and public places. Cleansing of drainage structure i.e. side drains. Operate tipper truck.

6. POSITION: Temporary 1 X Switchboard Operator: L9 (3 months)
(Corporate support services: Admin & Secretariat Division)

Commencing salary: R 16 239 p/m

Requirements: Grade 12. Computer literacy. At least 1-year relevant experience. Ability to work under pressure. Ability to speak read and write in English and Afrikaans will be an added advantage.

KPA's Inter alia: ★Manage municipal calls through switchboard. Control outgoing calls of officials, print the monthly statements for staff members. Provide customer care service through operating of the switchboard and customer care management system.

7. POSITION: Temporary 1 X Clerical assistant L9 (3 months)
(Budget & Treasury: Expenditure Division)

Commencing salary: R 16 239 p/m

Requirements: Grade 12 with Accounting as a subject. Computer Literacy. Customer Services. At least(1) one year experience in Finance.

KPA'S INTER ALIA: Process payment for travel, subsistence and direct expenses. Reconcile statements, update payments advise register. Credit enquiries and filling of payment vouchers and record keeping.

8. POSITION: Temporary 1x Artisan Helper: L13 (3 months)
(Infrastructure Services: Electrical Division)

Commencing salary: R 11 219 p/m

Requirements: ★Grade 10 or relevant equivalent qualification. A valid Code B Driver's license. Ability to read and write. Experience within the Municipal environment will be an added advantage.

KPA's Inter alia: ★Repairing, replacement and installation of meters, geysers and valves. Digging of trenches. Repaired, laying and connection of pipes

9. POSITION: Temporary 1 X Sewerage Plant Operator: L14 (3 months)
(Infrastructure Services: Sanitation Division)

Commencing Salary: R 10 711 p/m

Requirements: Ability to write and read. Mental and physical fitness.

KPA's Inter alia: Daily operation and maintenance of the waste water treatment. Testing water PH, TDD and determining chlorine gas inflow. Carries out cleaning services of sewer purification works and terrain.

10. POSITION: Temporary 1X Labourer: L14A-14(3 months)

(Social Services: Library)

Commencing salary: R 10 448 p/m

Requirements: ★ Ability to write and read. Mental and physical fitness.

KPA's Inter alia: ★ Conducting manual labour in said the Division

11. POSITION: Temporary 3 X Labour L14 A -14(3 months)

(Infrastructure Services: Water)

Commencing salary: R 10 448 p/m

Requirements: ★ Physical fitness to perform duties of cleansing attached to the position.

KPA's Inter alia: ★ Responsible for manual labour in the said Divisions.

12. POSITION: Temporary 2x Labour L14A-14 (3 months)

(Social Service: Parks)

Commencing salary: R 10 448 p/m

Requirements: ★ Physical fitness to perform duties of cleansing attached to the position.

KPA's Inter alia: ★ Responsible for manual labour in the said Divisions.

13. POSITION: Temporary 1 X Labour L14A -14 (3 months)

(Infrastructure Services: Electrical):

Commencing salary: R 10 448 p/m

Requirements: ★ Physical fitness to perform duties of cleansing attached to the position.

KPA's Inter alia: ★ Responsible for manual labour in the said Divisions.

Closing Date: 27/11/2020

Enquiries: Mr. M.T Seodisa Tel :014 763 2193

Application form or covering letter that indicate the position that you are applying for, accompanied by comprehensive CV, originally certified (Not more than 3 months) copies of qualifications and ID, must be mailed to: **Municipal Manager, Lephalale Municipality, P/Bag X136 Lephalale, 0555 or hand – delivered to Records Office Civic Centre Cnr Joe Slovo and Douwater, Onverwacht.** Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified.

If you are not contacted within 60 days after the closing date, kindly consider your application as unsuccessful.

NB: Lephalale Municipality is an affirmative action and equal opportunity employer and is committed to transformation.

Date: 09/11/2020

Notice no.: V7 /2020/2021

Ref NO: 4/3/2/11


MM SEODISA
Municipal Manager